



30 Day Vacate Notice

Date Submitted: _____

Tenant Name(s): _____

Rental Address: _____

Move Out Date: _____

Reason for Vacating: _____

- We understand that our deposit will be refunded, as agreed and in accordance with NM state law, within thirty (30) days of keys being returned to office.
- We also understand that any past due fees, cleaning, yard or damage charges will be deducted from our security deposit.
- We are aware that if we are breaking the terms of the Lease Contract we are subject to the early termination fee and for paying rent until the end of the lease or until unit is re-rented.
- We understand that our Lease Contract states that we have agreed to a thirty (30) day written notice prior to vacating.
- We will make the premises accessible to show to prospective tenants or purchasers at any reasonable times, whether we are present or not.

Forwarding Address for Deposit Disposition: _____

We understand that if we fail to leave a forwarding address then our deposit disposition may not be delivered to us. It will be sent to the last known address which is usually the property you are vacating.

Tenant's Signature: _____ Date: _____

Tenant's Signature: _____ Date: _____

Tenant's Signature: _____ Date: _____

Received By: _____ Date: _____

Property Management & Investments of New Mexico